



ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION
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F.No. 11(6)2024/Estt.

Dated: 1st March 2024

OFFICE ORDER

The Director, ICAR-CIFE is pleased to constitute various Committees, as given in Annexure-I attached herewith, for successful organization of the XVII Convocation scheduled to be held on 5th April 2024 at ICAR-CIFE, Mumbai.

Navin Kumar
11/3/2024
(Navin Kumar)
Sr. Administrative Officer

Distribution:

1. All Concerned Officers & Staff, ICAR-CIFE, Mumbai.
2. Director & Joint Director, ICAR-CIFE, Mumbai.
3. CAO(SG)/ Comptroller, ICAR-CIFE, Mumbai
4. All HODs, ICAR-CIFE, Mumbai.
5. HoRC & All Officer Incharges, ICAR-CIFE Regional Centres
6. SAO/PPS/AOs/F&AO/ All AAOs, ICAR-CIFE, Mumbai.
7. Vigilance Officer, ICAR-CIFE, Mumbai
8. Secretary, IJSC, ICAR-CIFE, Mumbai.
9. staff.all@cife.edu.in
10. Students.all@cife.edu.in
11. webmaster@cife.edu.in
12. Guard file

List of Committees constituted for the organization of the XVII Convocation scheduled to be held on 5th April 2024 at ICAR-CIFE, Mumbai.

Sl. No.	Name of the Committee	Chairman & Members	Activities
1.	Coordination Committee	<p><u>Chairman</u> Dr. Ravishankar C.N., Director</p> <p><u>Members</u> Dr. N.P. Sahu, Joint Director Dr. Debajit Sarma, Head Dr. Kedar Nath Mohanta, Head Dr. Arpita Sharma, Head Dr. Mukunda Goswami, Head Dr. Megha Kadam Bedekar, Head Dr. B. B. Nayak, Head & Dean Dr. Ashutosh D. Deo, COE Sh. K. L. Meena, CAO(SG) Sh. Rajneesh Singh, Comptroller</p>	Coordination and monitoring of all the events.
2.	Attire Committee	<p><u>Chairman</u> Dr. N.S. Nagpure, Pr. Scientist</p> <p><u>Members</u> Dr. A.K. Jaiswar, Pr. Scientist Dr. Manoj P. Brahmane, Pr. Scientist Dr. Manjusha L., Sr. Scientist Dr. Sangeeta Mandal, Sr. Scientist Dr. Jeena K., Scientist Dr. Madhuri S. Pathak, Scientist Ms Deepitha R.P., Scientist</p>	Arrangements for attire for convocation, allocating space for VIPs, and Academic Council Members for robbing and derobbing.
3.	Stage Committee	<p><u>Chairman</u> Dr. S. Jahageerdar, Pr. Scientist</p> <p><u>Members</u> Dr. S.P. Shukla, Pr. Scientist Dr. Kiran D. Rasal, Scientist Dr. Shivaji D. Argade, Scientist Dr. Neha W. Qureshi, Scientist Dr. Kapil S. Shukdhane, Scientist Sh. Angom Lenin Singh, Scientist Ms. R. Bharathi Rathinam, Scientist Sh. Sagar S. Sawant, Tech. Officer Sh. Rajarshee Moitra, Tech. Officer Sh. Vijay S. Kuveskar, AAO Sh. Pranay Kumar Biswal, Tech. Asstt. Mohd. Sadiq M. Mulla, Sr. Technician</p>	Arrangements for Audio-visual aids, flower decoration, bouquets, chairs & sofas, reservation and earmarking for visitors of different categories, coordination with other committees as per their requirement, cleanliness, background screen, convocation song, etc.

Sl. No.	Name of the Committee	Chairman & Members	Activities
4.	Food Committee	<p><u>Chairman</u> Dr. A.K. Verma, Sr. Scientist</p> <p><u>Members</u> Dr. Vidya Shree Bharti, Sr. Scientist Dr. Thongam I. Chanu, Scientist Dr. Saurav Kumar, Scientist Dr. Karankumar Ramteke, Scientist Sh. Avinash Sable, Tech. Officer Sh. Ashok G. Kolambkar, AAO Sh. Ninad Khandalgaokar, LDC</p>	Arranging refreshments, lunch and dinner for VIPs invited guests and students as per the programme.
5.	Transport & Accommodation Committee	<p><u>Chairman</u> Dr. Kundan Kumar, Sr. Scientist</p> <p><u>Members</u> Dr. Shashi Bhushan, Scientist Dr. Manish Jayant, Scientist Sh. Dayal Davadas, Scientist Dr. D. Bhoomaiah, CTO Sh. B.M. Chavan, PPS & Incharge(IGH) Sh. S. Maity, Sr. Tech. Officer Sh. Sagar S. Sawant, Tech. Officer Sh. Suraj Gupta, AAO Sh. Devendra V. Raorane, AAO Sh. Abhijeet Jadhav, Sr. Technician</p>	Arrangements of accommodation and transportation for delegates.
6.	Reception Committee	<p><u>Chairman</u> Dr. Gayatri Tripathi, Pr. Scientist</p> <p><u>Members</u> Dr. Paramita B. Sawant, Pr. Scientist Dr. Monalisha S. Devi, Sr. Scientist Dr. Sikendra Kumar, Scientist Dr. Upasana Sahoo, Scientist Ms. Shobha Rawat, Scientist Ms. Rekha Nair, ACTO Ms. Poonam Behl, Admn Officer Mrs. Sanyuja S. Parab, AAO</p>	Welcoming the guests and ensuring their proper seating arrangements.
7.	Technical & Printing Committee	<p><u>Chairman</u> Dr. Aparna Chaudhuri, Pr. Scientist</p> <p><u>Members</u> Dr. Rupam Sharma, Pr. Scientist Dr. P.S. Ananthan, Pr. Scientist Dr. Sanath Kumar, Pr. Scientist Dr. A. Pavan Kumar, Sr. Scientist Dr. Arun Sharma, Scientist Sh. Abuthagir Ibrahim S, Scientist Sh. Jagadeeshan A.K., Jt. Director (OL) Ms. Rekha Nair, ACTO</p>	Designing and printing invitation cards, making a list of guests for the event, banners, preparing speech of Chief Guest and Director, preparation of booklets, press notes, etc.

Sl. No.	Name of the Committee	Chairman & Members	Activities
8.	Certificates and Medals Committee	<p><u>Chairman</u> Dr. Ashutosh D. Deo, Pr. Scientist & COE</p> <p><u>Members</u> Dr. Jeena K., Scientist Dr. Tincy Varghese, Scientist Dr. Layana P., Scientist Dr. D. Bhoomaiah, CTO Dr. Nalini Poojari, CTO Sh. S.V. Kasabe, FAO Ms. Reshma Raje, Sr. Tech. Assistant Mrs. Swati S.Koli, AAO</p>	Printing of certificates, folders, arrangements, in sequences the list of students receiving degrees in absentia/presence, making list of gold medals, preparation of gold medals, etc.
9.	Press and Publicity Committee	<p><u>Chairman</u> Dr. Swadesh Prakash, Pr. Scientist</p> <p><u>Members</u> Dr. Asha T. Landge, Sr. Scientist Sh. Abuthagir Iburahim S, Scientist Sh. P.K. Das, CTO Mrs. Rajani Khandagale, ACTO Sh. Yogesh Pathare, AO</p>	Inviting press and media, their seating arrangement and food, providing press notes, paper and video clips of coverage, press conference, telecasting the live event with centres, website updating, etc.
10.	Security Committee	<p><u>Chairman</u> Sh. Navin Kumar, Sr. A.O.</p> <p><u>Members</u> Dr. Pawan Kumar, Technical Officer Sh. Mahesh B. Waghela, Assistant Mohd. Sadiq M.Mulla, Sr. Technician Sh. Gautam Kamble, Sr. Technician</p>	Coordinating VIP movements safely and regulating entry by invitation, first aid, handling emergencies, clearance from different agencies, etc.
11.	Announcement Committee	<p><u>Chairperson</u> Dr. Paramita B. Sawant, Pr. Scientist</p> <p><u>Members</u> Dr. Neha W. Qureshi, Scientist</p>	Moderating the events, coordinating with different committees, etc.

* Students can also be involved in various activities as per the decision of the Chairman of the various committees.