

### **SALARY ADVANCE**

**Authority**

*PC No.10*

*Dt.28-02-1972*

Permanent Employees may be granted salary advance to the extent of 70% of their salary earned (Basic plus D.A.) by the Accounts Officer or the Assistant Accounts Manager at his discretion. Such advances are recoverable from the employees' salary of the same month. The number of such advances will be limited to two in a year. This limit may be relaxed in special cases with the concurrence of the Financial Controller. Employees requesting salary advance should submit their application through proper channel to Accounts Department

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